

ILTON PARISH COUNCIL

COVID - 19 EMERGENCY

Minutes of the Ordinary Meeting of Ilton Parish Council held by remote connection using Zoom on

Tuesday 8th December 2020 at 7.30 p.m.

Members of the public were invited to attend the remote meeting using Zoom and to contact the Clerk prior to the meeting with any questions or comments they wished to make. Due to time constraints members of the public were advised that they would not be able to speak at the meeting.

2020/159 Attendance and Apologies

Those present by video link:	Apologies	In Attendance
Mr I Sherwood (Chair)	Mr A Dance (County Councillor)	1 member of the public
Mrs J Bennett	Mr M Cavill (District Councillor)	
Mrs M Bullock		
Mr Guy Danvers		
Mrs J Easterbrook		
Mrs S Hill		
Mr G Mackenzie-Green		
Mr D Mico		
Mrs S Morley (Clerk)		

Those present by phone:

Mrs R Burt (Vice Chair)

2020/160 Declarations of Interest - There were no declarations of interest.

2020/161 Minutes of the Ordinary Meeting held by Zoom on Tuesday 10th November 2020.

The minutes were agreed and will be signed when this is possible.

2020/162

Councillor Dance sent his monthly report by email which was forwarded to all councillors. There were no questions arising.

2020/163 Parish Council Vacancy

The period of notice ended on 1st December and there were no requests for an election. Mr Guy Danvers had indicated that he would be interested in being co-opted onto the parish council. Mr Mackenzie-Green proposed that Mr Danvers be co-opted to fill the vacancy, seconded by Mrs Bullock. All councillors were in favour and Mr Danvers was accordingly co-opted as a parish councillor. The Clerk will forward all the relevant paper work and forms.

ACTION - The Clerk

2020/164 Planning Applications

Planning Applications - there were no new planning applications this month.

Application: 19/03505/FUL

Proposal: Erection of 15 dwellings, formation of new access and associated works

Location: Land OS 3875 Part St Peters Close, Ilton

This application is due to be considered by the Area North Committee but was postponed. We do not have a new date.

2020/165 Accounts Payments and Receipts

- (a) Donation - Larkfleet have offered a donation to the Parish Council of £2,000 to say thank you to the Parish for being so accommodating, understanding and patient over the delays to the compound being handed back to the Council. The Clerk has replied to thank Larkfleet.
- (b) Cheques - for following cheques were raised this month:
- 001243 - £ 2,482.14 - John Wainwright, Scalpings for path
 - 001244 - £ 354.00 - Elite Playgrounds, inspection and repairs
 - 001245 - £ 532.44 - West Country Fencing, fence for gardens
 - 001246 - £ 363.09 - Salary and admin expenses
 - 001247 - £ 346.32 - SSDC, Ranger October
 - 001248 - £ 90.00 - Elite Playgrounds, fitting limiters
 - 001249 - £60,000.00 - Bath Building Society, transfer of Playing Field money
 - 001250 - £ 9,000.00 - D W Hyett, perimeter path
 - 001251 - £ 228.00 - Zac Bessell, Field grass and hedges
 - 001252 - £ 54.96 - G Mackenzie-Green, items for sled
- (c) Bath Building Society - The paperwork has been received and money reserved for the Playing Field can now be transferred in to the new account.
- (d) Precept - Copies of the income and expenditure spread sheet together with the statement of expenditure on the Playing Field and the projected budget for 2021/22 were circulated by the Clerk. At the date of the meeting the tax base figures had not been received. One Councillor felt that this year, in the midst of a pandemic with people having been furloughed or lost their jobs, plus the disruption of Brexit about to happen and the potential for price increases, that the precept should not be raised. It was agreed to set the precept at the next meeting. **ACTION - Agenda Item January**
- (e) Simplified Accounts - Councillors made a request for simplified accounts to be presented each month so that they know how much money is available. Councillors also requested that the income and expenditure spreadsheet is enlarged to A3 to make it easier to read. **ACTION - The Clerk**
- (f) Playing Field Account - The Clerk presented the figures for the total expenditure on the Playing Field from 2017 when the field was given to the Council. Money was given to the Council by the Warren Trust for the Field and can be used for capital as well as maintenance costs but should not be used for other projects outside the Field. For this reason it has been treated as restricted and we must be able to show how it has been spent.
- (g) VAT - Questions were asked about what happens to the VAT when it is returned and which account it is shown against. The Clerk explained that VAT is not shown as a cost because it is paid back by the Inland Revenue. Costs are shown without VAT and VAT is shown separately. Therefore when it is returned it is simply shown as unrestricted income.

2020/166 Recreational Development / Playing Field

- (a) Perimeter Footpath - Work has been ongoing throughout November to lay the rest of the scalpings. The final tarmac will be left until the Spring.
- (b) Skate Park - Maverick attended a Zoom meeting to speak to Councillors about the funding options and the way forward. It was agreed that a consultation will need to be run before applications for grants can be made to show that there is support in the local community. Maverick will work on a detailed spec that can be put forward for planning permission and will help with the planning process. It was agreed that after Christmas they will work with the Council on the best way to run a consultation and connect with young people re the design. The Clerk to send mobile phone numbers so that a Whatsapp group can be set up to take this forward. **ACTION - The Clerk**

- (c) Tractor - The tractor is ready and has been registered in the Parish Council's name and insured. Once the V5 has been received it can be taxed which will be free of charge because it is an agricultural vehicle. The number plate has arrived and will be fitted. The grass has not been cut for a few weeks because it is now too wet.
- (d) Football Pitch - This is too wet to cut at the moment.
- (e) Larkfleet Compound - Progress is being made and should be finished by the end of December and the grass seeding done. .
- (f) New Trees - Trees that have been donated by residents have been planted. There are 100 new trees which will arrive in March to be planted.
- (g) Willow Structure - Mrs Hill, Mr Mackenzie-Green and Mr Danvers built a living willow structure. Mr Sherwood also planted some willow.
- (h) Community Gardens - The Memorandum of Understanding runs until the end of December 2020 for which was to be a trial period. Councillors agreed that the Community Gardens are a great success and should continue. Councillors would like to see a representative from the Garden group attend at least one parish council meeting a year to report on the gardens.

Councillors were concerned that some residents may have more than one plot which would mean that there would not be any available for new plot holders. It was agreed to amend the Memorandum to include the wording: there should be one plot per family. If there are vacant plots a family can hold more than one plot but if there is a waiting list one plot is to be given up for the person on the waiting at the end of the season.

ACTION - The Clerk

The fencing for the Garden Plots has been delivered and will be put up as soon as possible. It is hoped that some of the plot holders will help.

2020/167 Cemetery - The replacement trees have been planted.

2020/168 Churchyard - There was nothing to report in connection with the Churchyard.

2020/169 Recreation Ground Play Park - There was nothing to report.

2020/170 Brook Green - There was nothing to report.

2020/171 Footpaths

Mrs Bennett has been walking the footpaths. The Frost Lane to Ilford path is OK but a bit muddy at the moment.

2020/172 Highways

Mrs Burt reported that the wall along Frost Lane which appears to be leaning into the road is nothing to do with Highways and is the responsibility of the land owners.

2020/173 General Maintenance - Ranger Scheme

All the clippings from the trees at the Cemetery have now been moved and spread around the trees in the Play Park. The Ranger is doing a very good job.

2020/174 Christmas Sleigh

The Sleigh has been made from wood kindly donated by Mr Andy Leary of Bespoke Kitchen and Shop Fitting at Ilton Business Park, and painted red. Lights have been donated, and a generator, speaker and a snow machine have all been borrowed. Elf costumes and a Santa suit have been bought and the sleigh is ready to go on Christmas Eve at 5 p.m. It is hoped that it will be used for many years to come.

2020/175 Parish Plan

Mrs Bennett would like to do a new Parish Plan to replace the one done in 2006 which is now out of date. Some things she feels should be left out such as public transport which the parish has no control over. A complete new plan is likely to cost in the region of £1,000 with most of this expenditure on printing the final booklet. The initial survey would cost around £200 for printing the questionnaire etc. It was agreed to go ahead with the initial survey and then decide whether to publish or not. Results can be published on line and the decision whether to publish in hard copy can be taken once the survey has been completed.

ACTION - Mrs Bennett / Mrs Bullock / Agenda Item January

2020/176 War Memorial

Mr Mackenzie-Green and Mrs Bennett have been looking at possible designs for a war memorial on the Village Green. Several councillors had suggestions and these will be followed up. The Clerk reported that the planning department at SSDC had not said definitely whether planning permission is necessary but the regulations for permitted development did not appear to include war memorials. Once a final design has been agreed it will need to be submitted for pre-planning advice to SSDC to determine whether it will need a formal planning application.

2020/177 Pancake Van

The Clerk emailed the person who would like to bring his pancake van to Ilton to say that the parish council has access to the overspill car park in Copse Lane and also the car park at the end by the Cemetery. There is no electricity available in either position and not a lot of light. Also the ground is fairly uneven. The van will need about 2 - 3 car lengths for parking and this may cause a problem if parking on the street. The Village Hall cannot accommodate the van except on a Tuesday when the fish and chip van comes or on Sunday. The Clerk suggested that the owner of the van comes out to Ilton to see if either the overspill car park or the Cemetery car park are suitable.

2020/178 Issues raised by residents by email - There were no issues raised by residents.

2020/179 Issues councillors wish to raise or to report

- (a) Charge Accounts - It was noted that accounts have been opened at Bradfords and the Cad Green Garage.
- (b) Notice Board - It was suggested that a new notice board is sited down at the end of Main Street. A new notice board was in the 2006 Parish Plan but was not acted on.
- (c) Church Collection - Mrs Bennett reported that £1,340 was collected in the village for the refurbishment of the inside of the Church which was damaged with water after the roof lead was stolen.
- (d) Field Plan - The Clerk will forward the plan of the field which was drawn up by SSDC several years ago. Mr Mico will add new items to the plan.

2020/180 Date of next Ordinary Parish Council Meeting

The next ordinary meeting of Ilton Parish Council will be on Tuesday 12th January 2021 by Zoom or in the Village Hall according to government advice nearer the time.

The meeting finished at 9.30 p.m.

Ian Sherwood Chairman